

DECREES

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N.P.R.C. Decree
No. 8

1992



Sierra Leone

The National Provisional Ruling Council (Establishment of Council of Secretaries) Decree, 1992 Short title.

Being a Decree to make provision for the establishment of a Council of Secretaries, and for related matters

[14th July, 1992] Date of commencement.

PURSUANT to paragraph 3 of the Proclamation entitled "The Administration of Sierra Leone (National Provisional Ruling Council) Proclamation, 1992", published in the *Gazette* on the 4th day of May, 1992, the National Provisional Ruling Council makes and issues the following Decree:—

1. This Decree shall be deemed to have come into operation Commencement.
on the 14th day of July, 1992.

Establishment of Council of Secretaries.

2. There is hereby established a Council to be known as the COUNCIL OF SECRETARIES which shall be directly and collectively responsible to the National Provisional Ruling Council, the Supreme Council of State,

Composition of Council of Secretaries.

3. The Council of Secretaries shall consist of—
(a) the Chief Secretary of State who shall be the head of the Council of Secretaries; and
(b) other Secretaries of State that the National Provisional Ruling Council may from time to time appoint.

Functions of the Council of Secretaries.

4. The Council of Secretaries shall—
(a) be responsible for the preparation and consideration of policy papers or matters and shall advise the National Provisional Ruling Council and make recommendations on all matters of good governance;
(b) execute the policies and directives of the National Provisional Ruling Council.

Meetings of the Council of Secretaries.

5. (1) The Chief Secretary of State shall convene regular meetings of the Council of Secretaries over which he shall preside, and in his absence the Chairman of the National Provisional Ruling Council shall appoint another person to preside from amongst members of the Council of Secretaries.

(2) The Chairman of the National Provisional Ruling Council may request a Principal Liaison Officer to attend meetings and participate in the deliberations of the Council of Secretaries.

Establishment of office and functions of Chief Secretary of State.

6. (1) There is hereby established the Office of Chief Secretary of State.

(2) The Chief Secretary of State shall be responsible for communicating the policy decisions and directives of the National Provisional Ruling Council to the Council of Secretaries and conveying the decisions of the Council of Secretaries to the National Provisional Ruling Council.

(3) The Chief Secretary of State shall submit to the National Provisional Ruling Council regular reports from the Secretaries of State regarding the operations in their respective Departments of State.

(4) The Chief Secretary of State shall be the co-ordinating Secretary who shall receive and collate regular reports from the Secretaries of State for submission to the Council regarding the work of their Departments and the implementation of the policies of the National Provisional Ruling Council and may submit to the Council proposals for legislative changes.

(5) The Chief Secretary of State shall effect the publicity of, and cause notice of the policies of the Council to be circularised or communicated generally through the machinery of Government.

(6) Whenever the Office of the Chief Secretary of State becomes vacant, or the person holding that Office dies, resigns, retires, is absent from Sierra Leone or is removed from Office or is for any other reason unable to perform the functions of his Office, the Chairman of the National Provisional Ruling Council shall appoint another person in his place from amongst members of the Council of Secretaries.

7. (1) A Secretary of State shall exercise ministerial responsibility for a Department of State or such other business of Government as the National Provisional Ruling Council may from time to time assign to him. Functions of Secretary of State.

(2) A Secretary of State shall be entitled to such remuneration, allowances, gratuities and other incidents of office as may be prescribed by the National Provisional Ruling Council.

8. The Chief Secretary of State and every other Secretary of State shall take and subscribe the oath of office as set out in the Schedule hereto. Oath of Office.

9. (1) There shall be a Secretary to the Council of Secretaries whose office shall be a public office. Secretary to the Council of Secretaries.

(2) The Secretary to the Council of Secretaries shall be appointed by the National Provisional Ruling Council in consultation with the Public Service Commission.

(3) The functions of the Secretary to the Council of Secretaries shall include—

(a) having charge of the Secretariat of the Council of Secretaries;

(b) responsibility for arranging the business for, and keeping the minutes of, the Council of Secretaries; and

(c) any other functions that the Council of Secretaries may from time to time assign to him.

(4) The Secretary to the Council of Secretaries shall take and subscribe the oath of office as set out in the Schedule hereto.

SCHEDULE

Oath of the Chief Secretary of State, Secretaries of State and the Secretary of the Council of Secretaries.

"I do hereby
(in the name of God/Allah swear) (solemnly affirm) that I will faithfully and truly discharge the duties of the Office of.....of the Republic of Sierra Leone, and that I will support, uphold and maintain the provision of the Administration of Sierra Leone (National Provisional Ruling Council) Proclamation, 1992 (Public Notice No. 20 of 1992) and the provisions of the Constitution of the Republic of Sierra Leone, 1991 which are not inconsistent with the Proclamation. (So help me God/Allah)."

MADE and ISSUED this 10th day of September, 1992.

CAPTAIN S. A. J. MUSA

Deputy Chairman,

National Provisional Ruling Council.